

# **MADELIA CITY COUNCIL AGENDA**

Notice of Meeting Pursuant to Minn. State. § 13D.021

City of Madelia

City Council Meeting

**Monday, August 24, 2026**

**5:00p.m. – Planning and Zoning Commission**

**5:30p.m. - EDA**

**6:00p.m. - Workshop**

**7:00p.m. – Council Meeting**

## **I. Consent Items**

1. Approve the Agenda
2. Approve the Minutes of August 10, 2026
3. Approve the Bills as listed.

## **II. Resolutions**

## **III. Administrative Items**

1. Discuss and take appropriate action on 2026 Forcemain Improvement Bid Results.
2. Discuss and take appropriate action on curb cut at 303 1<sup>st</sup> Street SE from 13' to 23'.
3. Discuss and take appropriate action on curb cut at 710 Second St. SW from 9' to 24'.
4. Discuss and take appropriate action on Loan request of \$14,590/10years/3% to Sweet! Indeed out of 52 Fund. – Improvements to property with the Center Ave Project
5. Discuss and take appropriate action on Loan request of \$16,415/10years/3% to Main Street Property Group/Kelsy Arndt & Tweit, PLLC out of 52 Fund. – Improvements to property with the Center Ave Project.

## **IV. Citizen's communication**

## **V. Adjourn**

# Minutes

# City Council Meeting

## Monday, August 10, 2026

The meeting was called to order by Mayor Cody Eager. Those in attendance were Cody Eager, Mark Slater, Matt Gunderson, Glen Christensen and Andy Gappa.

Others present were Chris Fischer, Heather Utz, Patrick Casey, Jim Pettersen, Kathy Guyer, Jon Gappa, John Tierney, Dustin VanHale and Michelle VanHee. Others present listed on the sign in sheet.

A Motion was made by Andy Gappa and seconded by Mark Slater to approve the Consent Items with 2 additions:

3. Discuss and take appropriate action on hiring up to 4 firefighters due to upcoming retirements.
4. Discuss and take appropriate action on setting September 12<sup>th</sup>, 2026 at 9:00a.m. as the 2027 Budget meeting.

Voting in favor of said motion: Cody Eager-Yes, Andy Gappa-Yes, Mark Slater-Yes, Glen Christensen-Yes and Matt Gunderson-Yes. Motion approved.

| Check Issue<br>Date | Check<br>Number | Payee                            | Amount   |
|---------------------|-----------------|----------------------------------|----------|
| 8/10/2026           | 76718           | I-35 AUCTIONS                    | 2,929.82 |
| 8/10/2026           | 76719           | ALPHA WIRELESS COMMUNICATIONS    | 782.05   |
| 8/10/2026           | 76720           | AMAZON CAPITAL SERVICES          | 678.11   |
| 8/10/2026           | 76721           | AUGUST SCHELL BREWING CO         | 28.80    |
| 8/10/2026           | 76722           | BUSINESS CARD SERVICES           | 780.00   |
| 8/10/2026           | 76723           | CHRISTENSEN COMMUNICATIONS CO    | 1,459.52 |
| 8/10/2026           | 76724           | CRYSTAL VALLEY                   | 2,497.69 |
| 8/10/2026           | 76725           | CULLIGAN WATER CONDITIONING      | 64.43    |
| 8/10/2026           | 76726           | DAVIS SALES & SERVICE            | 179.71   |
| 8/10/2026           | 76727           | GAPPA ELECTRIC INC               | 3,144.46 |
| 8/10/2026           | 76728           | HANSKA REPAIR, INC.              | 1,192.20 |
| 8/10/2026           | 76729           | HARRY JENNESS INSPECTIONS LLC    | 450.00   |
| 8/10/2026           | 76730           | HAWK ALARM SYSTEMS, INC.         | 368.72   |
| 8/10/2026           | 76731           | HD SUPPLY, INC.                  | 230.10   |
| 8/10/2026           | 76732           | HERNANDEZ, ANNA                  | 101.24   |
| 8/10/2026           | 76733           | HOMETOWN SANITATION SERVICES LLC | 50.00    |
| 8/10/2026           | 76734           | HORIZON COMMERCIAL POOL          | 7,949.16 |
| 8/10/2026           | 76735           | JOHNSON BROTHERS LIQUOR CO       | 1,330.12 |
| 8/10/2026           | 76736           | KNUTSON & CASEY                  | 2,502.80 |
| 8/10/2026           | 76737           | MADLIA FORD                      | 73.70    |

|           |        |                                |                   |
|-----------|--------|--------------------------------|-------------------|
| 8/10/2026 | 76738  | MADIELIA WATER DEPT            | 6,089.20          |
| 8/10/2026 | 76739  | MINNESOTA DEPT LABOR & INDUS   | 125.00            |
| 8/10/2026 | 76740  | NORTHSIDE REPAIR INC           | 21.00             |
| 8/10/2026 | 76741  | PHILLIPS WINE & SPIRITS CO     | 1,814.68          |
| 8/10/2026 | 76742  | PREFERRED PRINTING             | 460.00            |
| 8/10/2026 | 76743  | PREMIER AUTO PARTS, LLC        | 697.90            |
| 8/10/2026 | 76744  | SORENSEN'S TRUE VALUE          | 1,541.20          |
| 8/10/2026 | 76745  | SOUTHERN GLAZER'S OF MN        | 349.03            |
| 8/10/2026 | 76746  | SUNSHINE FOODS                 | 1,036.92          |
| 8/10/2026 | 76747  | TOW DISTRIBUTING A-B BRANDS    | 7,084.39          |
| 8/10/2026 | 76748  | VALLEY ASPHALT PRODUCTS INC    | 3,525.06          |
| 8/10/2026 | 76749  | VAN HEE MEDIA LLC              | 815.90            |
| 8/10/2026 | 76750  | VISION DESIGN GROUP INC        | 560.00            |
| 8/10/2026 | 76751  | WATONWAN COUNTY                | 40,245.00         |
| 8/10/2026 | 76752  | WATONWAN COUNTY LICENSE CENTER | 27.00             |
| 8/10/2026 | 76753  | WEST CENTRAL SANITATION, INC.  | 16,235.52         |
| 8/10/2026 | 101175 | DAHLHEIMER BEVERAGE            | 5,523.85          |
| 8/10/2026 | 101176 | EAGER ENTERPRISE, LLC          | 187.91            |
| 8/10/2026 | 101177 | FERGUSON ENTERPRISES 1657      | 4,150.00          |
| 8/10/2026 | 101178 | GOPHER STATE ONE CALL          | 55.35             |
| 8/10/2026 | 101179 | HAWKINS INC                    | 300.50            |
| 8/10/2026 | 101180 | MADIELIA LIGHT & POWER         | 39,769.87         |
| 8/10/2026 | 101181 | MES SERVICE COMPANY, LLC       | 2,340.06          |
| 8/10/2026 | 101182 | MINNESOTA VALLEY TESTING LABS  | 2,588.10          |
| 8/10/2026 | 101183 | PLUNKETT'S PEST CONTROL, INC   | 57.61             |
| 8/10/2026 | 101184 | TOTAL LAWN CARE & LANDSCAPE    | 19,864.50         |
| 8/10/2026 | 101185 | VIESSELMAN, CELIA              | 5,000.00          |
|           |        | Total                          | <u>187,258.18</u> |

A Motion was made by Andy Gappa and seconded by Matt Gunderson to approve Resolution 2026-16 A Resolution opting to increase the benefit level for firefighters from \$2100 to \$2200. Voting in favor of said motion; Cody Eager-Yes, Andy Gappa-Yes, Glen Christensen -Yes and Matt Gunderson-Yes. Motion was approved. Mark Slater abstained.

A Motion was made by Andy Gappa and seconded by Matt Gunderson to approve 2026-17 A Resolution accepting a donation in the amount of \$2340.06 for 2 Car Standard fire blankets 19.8x26ft from the Madelia Fire relief Association. Voting in favor of said motion; Cody Eager-Yes, Andy Gappa-Yes, Mark Slater-Yes, Glen Christensen and Matt Gunderson-Yes. Motion was approved.

A Motion was made by Matt Gunderson and seconded by Andy Gappa to approve hiring up to 4 new firefighters in replace of upcoming retirements. Voting in favor of said motion;

Cody Eager-Yes, Andy Gappa-Yes, Mark Slater-Yes, Glen Christenesen and Matt Gunderson-Yes. Motion was approved.

A Motion was made by Andy Gappa and seconded by Mark Slater to call a Special Meeting for 2027 Budget planning on September 12<sup>th</sup>, 2026 at 9a.m. Voting in favor of said motion; Cody Eager-Yes, Andy Gappa-Yes, Mark Slater-Yes, Glen Christensen and Matt Gunderson-Yes. Motion was approved.

With no further business before the Council, A Motion was made by Mark Slater and seconded by Andy Gappa to adjourn the meeting. Voting in favor of said motion; Cody Eager-Yes, Andy Gappa-Yes, Mark Slater-Yes, Glen Christensen-Yes and Matt Gunderson-Yes. Motion was approved.

Typed this 11th day of August 2026

Chris Fischer

City Administrator

\*\*All Madelia City Council Meetings are recorded and are available for review at <https://www.madeliamn.com/city-government/agendas/> Meeting minutes are typed as a general synopsis of the meetings and are provided as a general guide of the discussions and decisions for the Madelia City Council. The video of all meetings controls over any typed minutes, and any discrepancy shall be determined in favor of the recorded meeting.

## Report Criteria:

Report type: Summary

| Check Issue Date | Check Number | Vendor Number | Payee                            | Amount    |
|------------------|--------------|---------------|----------------------------------|-----------|
| 08/10/2026       | 76718        | 100506        | I-35 AUCTIONS                    | 2,929.82  |
| 08/10/2026       | 76719        | 95            | ALPHA WIRELESS COMMUNICATIONS    | 782.05    |
| 08/10/2026       | 76720        | 100066        | AMAZON CAPITAL SERVICES          | 678.11    |
| 08/10/2026       | 76721        | 55            | AUGUST SCHELL BREWING CO         | 28.80     |
| 08/10/2026       | 76722        | 8577          | BUSINESS CARD SERVICES           | 780.00    |
| 08/10/2026       | 76723        | 5             | CHRISTENSEN COMMUNICATIONS CO    | 1,459.52  |
| 08/10/2026       | 76724        | 54            | CRYSTAL VALLEY                   | 2,497.69  |
| 08/10/2026       | 76725        | 52            | CULLIGAN WATER CONDITIONING      | 64.43     |
| 08/10/2026       | 76726        | 20            | DAVIS SALES & SERVICE            | 179.71    |
| 08/10/2026       | 76727        | 101           | GAPPA ELECTRIC INC               | 3,144.46  |
| 08/10/2026       | 76728        | 100166        | HANSKA REPAIR, INC.              | 1,192.20  |
| 08/10/2026       | 76729        | 1425          | HARRY JENNESS INSPECTIONS LLC    | 450.00    |
| 08/10/2026       | 76730        | 100275        | HAWK ALARM SYSTEMS, INC.         | 368.72    |
| 08/10/2026       | 76731        | 1081          | HD SUPPLY, INC.                  | 230.10    |
| 08/10/2026       | 76732        | 100507        | HERNANDEZ, ANNA                  | 101.24    |
| 08/10/2026       | 76733        | 100486        | HOMETOWN SANITATION SERVICES LLC | 50.00     |
| 08/10/2026       | 76734        | 5510          | HORIZON COMMERCIAL POOL          | 7,949.16  |
| 08/10/2026       | 76735        | 102           | JOHNSON BROTHERS LIQUOR CO       | 1,330.12  |
| 08/10/2026       | 76736        | 4920          | KNUTSON & CASEY                  | 2,502.80  |
| 08/10/2026       | 76737        | 13            | MADELIA FORD                     | 73.70     |
| 08/10/2026       | 76738        | 53            | MADELIA WATER DEPT               | 6,089.20  |
| 08/10/2026       | 76739        | 250           | MINNESOTA DEPT LABOR & INDUS     | 125.00    |
| 08/10/2026       | 76740        | 307           | NORTHSIDE REPAIR INC             | 21.00     |
| 08/10/2026       | 76741        | 66            | PHILLIPS WINE & SPIRITS CO       | 1,814.68  |
| 08/10/2026       | 76742        | 890           | PREFERRED PRINTING               | 460.00    |
| 08/10/2026       | 76743        | 100310        | PREMIER AUTO PARTS, LLC          | 697.90    |
| 08/10/2026       | 76744        | 21            | SORENSEN'S TRUE VALUE            | 1,541.20  |
| 08/10/2026       | 76745        | 5442          | SOUTHERN GLAZER'S OF MN          | 349.03    |
| 08/10/2026       | 76746        | 5112          | SUNSHINE FOODS                   | 1,036.92  |
| 08/10/2026       | 76747        | 56            | TOW DISTRIBUTING A-B BRANDS      | 7,084.39  |
| 08/10/2026       | 76748        | 299           | VALLEY ASPHALT PRODUCTS INC      | 3,525.06  |
| 08/10/2026       | 76749        | 119           | VAN HEE MEDIA LLC                | 815.90    |
| 08/10/2026       | 76750        | 4590          | VISION DESIGN GROUP INC          | 560.00    |
| 08/10/2026       | 76751        | 78            | WATONWAN COUNTY                  | 40,245.00 |
| 08/10/2026       | 76752        | 372           | WATONWAN COUNTY LICENSE CENTER   | 27.00     |
| 08/10/2026       | 76753        | 100470        | WEST CENTRAL SANITATION, INC.    | 16,235.52 |
| 08/10/2026       | 101175       | 100252        | DAHLHEIMER BEVERAGE              | 5,523.85  |
| 08/10/2026       | 101176       | 100024        | EAGER ENTERPRISE, LLC            | 187.91    |
| 08/10/2026       | 101177       | 168           | FERGUSON ENTERPRISES 1657        | 4,150.00  |
| 08/10/2026       | 101178       | 3338          | GOPHER STATE ONE CALL            | 55.35     |
| 08/10/2026       | 101179       | 114           | HAWKINS INC                      | 300.50    |
| 08/10/2026       | 101180       | 4             | MADELIA LIGHT & POWER            | 39,769.87 |
| 08/10/2026       | 101181       | 1116          | MES SERVICE COMPANY, LLC         | 2,340.06  |
| 08/10/2026       | 101182       | 106           | MINNESOTA VALLEY TESTING LABS    | 2,588.10  |
| 08/10/2026       | 101183       | 100154        | PLUNKETT'S PEST CONTROL, INC     | 57.61     |
| 08/10/2026       | 101184       | 5347          | TOTAL LAWN CARE & LANDSCAPE      | 19,864.50 |
| 08/10/2026       | 101185       | 100492        | VIESSELMAN, CELIA                | 5,000.00  |

Grand Totals:

187,258.18

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

**Sign In Sheet**

**August 10, 2026**

**Workshop 6:30pm**

Dustin VanHek

~~J. Pett~~  
Michelle Meekich

Kathy Guyer

**Council Meeting 7pm**

Dustin VanHek

~~J. Pett~~  
Kathy Guyer

Workshop  
August 10, 2026  
6:30p.m.

The Workshop was called to order by Mayor Cody Eager. Those in attendance were Cody Eager, Mark Slater, Matt Gunderson, Glen Christensen and Andy Gappa.

Others present were Chris Fischer, Heather Utz, Patrick Casey, Nichole Muhich, Jim Pettersen, Kathy Guyer, Dustin VanHall, Jon Gappa and John Tierney and Michelle VanHee.

A call was received by Nicole Muhich regarding the line of site at the intersection of Main and Benzel. Also attached to these minutes is an email with pictures. The Council suggested that Chris Fischer call Michael McCarty, Watonwan County Engineer to discuss the intersection and possible solutions.

The Water and Wastewater Commission met on August 6<sup>th</sup> to discuss the Levee Grant project and analyze its cost/benefit. It was determined that a levee is no longer the best use of funds for floodproofing the lift station. Letters to FEMA, Senator Klobuchar and Smith have been drafted and sent to Thank them for all their work in supporting us.

Dustin VanHale was present to give a Splash Pad update.

Swimming pool's last day is August 23<sup>rd</sup>, 2026.

With no further business before the Council, A Motion was made by Mark Slater and seconded by Andy Gappa to adjourn the workshop. Voting in favor of said motion; Cody Eager-Yes, Mark Slater-Yes, Matt Gunderson-Yes, Glen Christensen-Yes and Andy Gappa-Yes. Motion was approved.

Typed this 11th day of August 2026

Chris Fischer,

City Administrator

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**Example Pictures - Main/Benzel line of sight**

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**From** Nichole Muhich <nicholemuhich@hotmail.com>

**Date** Fri 7/10/2026 1:02 PM

**To** Chris Fischer <chris.fischer@cityofmadeliamn.gov>

Hi Chris,

As we spoke, attached are 2 pictures as an example of how the line of sight is not possible to the North when cars are parked right around on Benzel & Main Street.

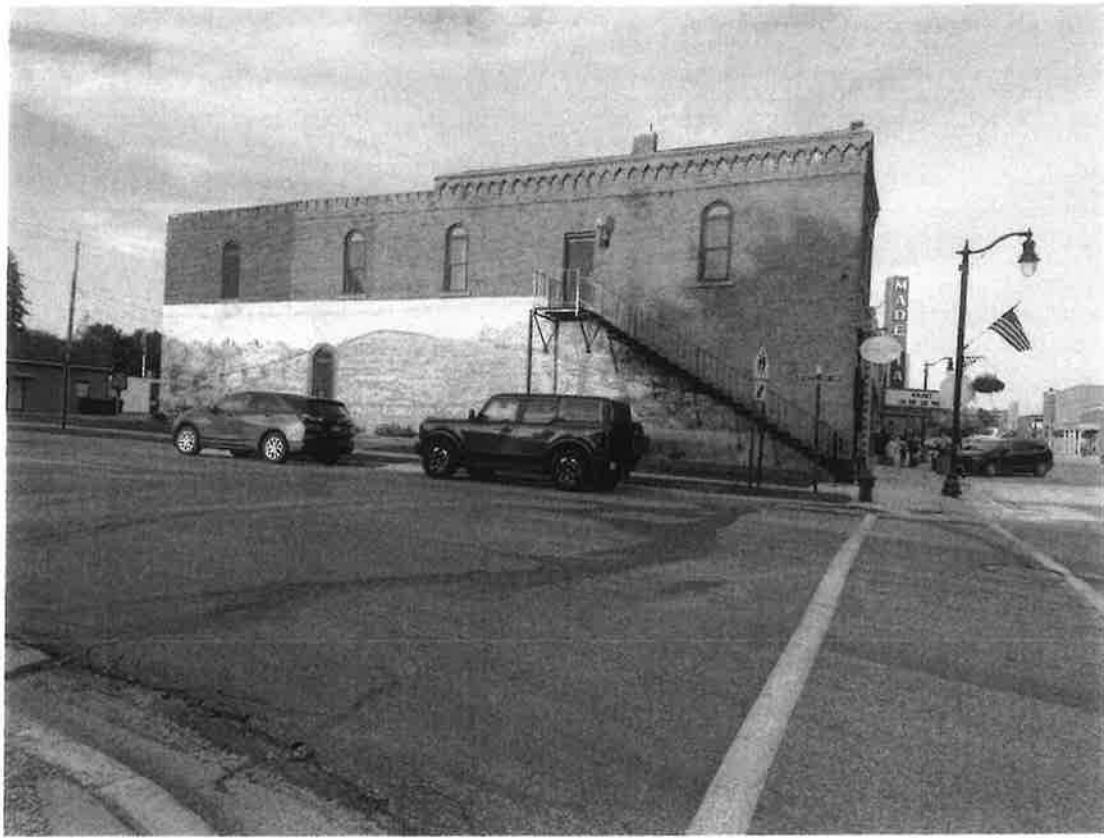
Perhaps Mike - Co Engineer could check the line of sight and could hopefully extend the yellow - no parking area? Also, if he & or city would consider a flashing crosswalk sign of sorts as traffic, specifically semi's, do not stop for pedestrians in the crosswalk. (Concerned especially for our school aged children.)

Note: In talking to some other people in the community, they also find it challenging when driving from South Bezel to the North that they cannot see clearly to the N-S Main St sidewalk because of the hill and the evergreen tree. Obviously not asking to remove the Veterans tree but gives another example that makes that 4 way intersection challenging to both drivers and pedestrians.

Please feel free to reach out with any questions.

Thank you for your assistance.

Nichole



# Memorandum of Meeting

**Date of Meeting:** August 24, 2026

**Time:** 7:00 p.m.

**To:** Madelia City Council

**From:** Chris Fischer

**Subject:** 2026 Forcemain Improvements Bid Results

On August 13, 2026, at 10:00 a.m., the City received five bids for the 2026 Forcemain Improvement Project. The bid results are summarized below:

| Bidder                       | Bid Amount     |
|------------------------------|----------------|
| TE Underground, LLC          | \$1,161,225.00 |
| GM Contracting, Inc.         | \$1,169,596.54 |
| Holtmeier Construction, Inc. | \$1,224,108.95 |
| Geislinger & Sons, Inc.      | \$1,273,255.00 |
| Land Pride Construction, LLC | \$2,458,570.00 |

The forcemain connects the main lift station to the Wastewater Treatment Plant located south of Madelia on County Road 9. The existing forcemain is more than 50 years old. The City of Madelia has received a grant in the amount of \$686,250.00 to assist with the project.

When the grant application was submitted, the total project budget was estimated at \$915,000.00. The grant required a 25% City contribution, which was estimated at \$228,750.00. Based on the bids received, if the low bid is approved, the City's contribution is now projected to be \$474,975.00.

Council is asked to review the bid results and consider approval of the low bid submitted by TE Underground, LLC in the amount of \$1,161,225.00.

Because the City's projected contribution has increased, financing options should be evaluated. Any proposed bond should also account for necessary upgrades within the Wastewater Department. One existing wastewater bond is expected to be paid in full at the end of 2026, and current financial information indicates capacity for a new loan in 2027.



Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001

Phone: (507) 625-4171  
Bolton-Menk.com

August 13, 2026

City of Madelia  
Christine Fischer  
City Administrator  
18 Drew Avenue NE, PO Box 158  
Madelia, MN 56062  
[chris.fischer@madeliamn.com](mailto:chris.fischer@madeliamn.com)

RE: 2026 Forcemain Improvements  
City of Madelia, MN  
BMI Project No. 25X.138472

Dear Christine,

Bids were received and opened electronically through QuestCDN at City Hall on Wednesday, August 13 at 10:00am for the project referenced above. Five (5) bids were received, and the results of the bids are tabulated below:

| Bidder                       | Base Bid       |
|------------------------------|----------------|
| TE Underground, LLC          | \$1,161,225.00 |
| G M Contracting, Inc.        | \$1,169,596.54 |
| Holtmeier Construction, Inc. | \$1,224,108.95 |
| Geislinger & Sons, Inc.      | \$1,273,255.00 |
| Land Pride Construction, LLC | \$2,458,570.00 |
| Engineer's Estimate          | \$1,008,530.00 |

The low bidder for the project is TE Underground, LLC, from Tyler, Minnesota. The low bid is approximately 15% above the Engineer's Estimate and the next lowest bid is approximately 0.7% over the low bid. A detailed bid abstract of all the bids and the engineer's estimate is attached for your review.

Based on past performance on similar projects in previous years, it is our opinion that TE Underground, LLC is qualified to perform the work required under this contract. If deemed financially feasible, we hereby recommend that TE Underground, LLC. be awarded the contract based on the bid contract amount of \$1,161,225.00. Please keep their attached submitted documents for your records.

Sincerely,  
**Bolton & Menk, Inc.**

**Adam L. Jacobs, P.E.**  
City Engineer

Enclosure

# ABSTRACT OF BIDS

## 2026 Forcemain Improvements

### City of Madelia, MN

#### BMI Project No. 25X.138472

BID DATE: 8/13/2026  
TIME: 10:00 AM

| ITEM NO.          | MNDOT SPEC NO. | ITEM                                   | APPROX. QUANT. | UNIT     | Engineer's Estimate<br>Bolton & Menk, Inc. |                | 1<br>TE Underground, LLC<br>Tyler, MN |                | 2<br>G M Contracting, Inc.<br>Lake Crystal, MN |                | 3<br>Holtmeier Construction, Inc.<br>Mankato, MN |                |
|-------------------|----------------|----------------------------------------|----------------|----------|--------------------------------------------|----------------|---------------------------------------|----------------|------------------------------------------------|----------------|--------------------------------------------------|----------------|
|                   |                |                                        |                |          | UNIT PRICE                                 | AMOUNT         | UNIT PRICE                            | AMOUNT         | UNIT PRICE                                     | AMOUNT         | UNIT PRICE                                       | AMOUNT         |
| 1                 | 2021.501       | MOBILIZATION                           | 1              | LUMP SUM | \$75,000.00                                | \$75,000.00    | \$100,000.00                          | \$100,000.00   | \$63,457.71                                    | \$63,457.71    | \$105,577.00                                     | \$105,577.00   |
| 2                 | 2563.601       | TRAFFIC CONTROL                        | 1              | LUMP SUM | \$15,000.00                                | \$15,000.00    | \$5,200.00                            | \$5,200.00     | \$2,450.00                                     | \$2,450.00     | \$3,500.00                                       | \$3,500.00     |
| 3                 | 2123.510       | EXPLORATORY EXCAVATION                 | 15             | HOUR     | \$250.00                                   | \$3,750.00     | \$400.00                              | \$6,000.00     | \$348.43                                       | \$5,226.45     | \$350.00                                         | \$5,250.00     |
| 4                 | 2503.601       | TEMPORARY BYPASS PUMPING               | 1              | LUMP SUM | \$50,000.00                                | \$50,000.00    | \$46,000.00                           | \$46,000.00    | \$31,622.89                                    | \$31,622.89    | \$73,500.00                                      | \$73,500.00    |
| 5                 | 2503.603       | FILL & ABANDON PIPE                    | 468            | LIN FT   | \$20.00                                    | \$9,360.00     | \$200.00                              | \$93,600.00    | \$27.12                                        | \$12,692.16    | \$14.25                                          | \$6,669.00     |
| 6                 | 2503.603       | 14" FORCEMAIN (TRENCHLESS)             | 4553           | LIN FT   | \$140.00                                   | \$637,420.00   | \$125.00                              | \$569,125.00   | \$158.63                                       | \$722,242.39   | \$167.35                                         | \$761,944.55   |
| 7                 | 2503.603       | 24" CASING (TRENCHLESS)                | 360            | LIN FT   | \$400.00                                   | \$144,000.00   | \$400.00                              | \$144,000.00   | \$476.76                                       | \$171,633.60   | \$286.65                                         | \$103,194.00   |
| 8                 | 2504.602       | 14" GATE VALVE & BOX                   | 6              | EACH     | \$8,000.00                                 | \$48,000.00    | \$24,300.00                           | \$145,800.00   | \$16,592.19                                    | \$99,553.14    | \$16,689.90                                      | \$100,139.40   |
| 9                 | 2503.602       | CONNECT TO EXISTING FORCEMAIN          | 3              | EACH     | \$5,000.00                                 | \$15,000.00    | \$11,500.00                           | \$34,500.00    | \$14,409.40                                    | \$43,228.20    | \$11,615.00                                      | \$34,845.00    |
| 10                | 2573.501       | TEMPORARY EROSION AND SEDIMENT CONTROL | 1              | LUMP SUM | \$1,000.00                                 | \$1,000.00     | \$6,000.00                            | \$6,000.00     | \$12,490.00                                    | \$12,490.00    | \$7,500.00                                       | \$7,500.00     |
| 11                | 2575.501       | SURFACE RESTORATION                    | 1              | LUMP SUM | \$10,000.00                                | \$10,000.00    | \$11,000.00                           | \$11,000.00    | \$5,000.00                                     | \$5,000.00     | \$21,990.00                                      | \$21,990.00    |
| TOTAL AMOUNT BID: |                |                                        |                |          |                                            | \$1,008,530.00 |                                       | \$1,161,225.00 |                                                | \$1,169,596.54 |                                                  | \$1,224,108.95 |

ABSTRACT OF BIDS

2026 Foremain Improvements  
City of Madelia, MN  
BMI Project No. 25X.138472

BID DATE: 8/13/2026  
TIME: 10:00 AM

| ITEM<br>NO.       | MNDOT<br>SPEC NO. | ITEM                                   | APPROX.<br>QUANT. | UNIT     | 4                                      |                | 5                                               |                |
|-------------------|-------------------|----------------------------------------|-------------------|----------|----------------------------------------|----------------|-------------------------------------------------|----------------|
|                   |                   |                                        |                   |          | Geislinger & Sons, Inc.<br>Watkins, MN |                | Land Pride Construction, LLC<br>Paynesville, MN |                |
|                   |                   |                                        |                   |          | UNIT PRICE                             | AMOUNT         | UNIT PRICE                                      | AMOUNT         |
| 1                 | 2021.501          | MOBILIZATION                           | 1                 | LUMP SUM |                                        | \$50,000.00    | \$194,000.00                                    | \$194,000.00   |
| 2                 | 2563.601          | TRAFFIC CONTROL                        | 1                 | LUMP SUM | \$5,000.00                             | \$5,000.00     | \$13,000.00                                     | \$13,000.00    |
| 3                 | 2123.510          | EXPLORATORY EXCAVATION                 | 15                | HOURL    | \$750.00                               | \$11,250.00    | \$1,600.00                                      | \$24,000.00    |
| 4                 | 2503.601          | TEMPORARY BYPASS PUMPING               | 1                 | LUMP SUM | \$75,000.00                            | \$75,000.00    | \$78,420.00                                     | \$78,420.00    |
| 5                 | 2503.603          | FILL & ABANDON PIPE                    | 468               | LIN FT   | \$25.00                                | \$11,700.00    | \$20.00                                         | \$9,360.00     |
| 6                 | 2503.603          | 14" FORCEMAIN (TRENCHLESS)             | 4553              | LIN FT   | \$185.00                               | \$842,305.00   | \$370.00                                        | \$1,684,610.00 |
| 7                 | 2503.603          | 24" CASING (TRENCHLESS)                | 360               | LIN FT   | \$300.00                               | \$108,000.00   | \$665.00                                        | \$239,400.00   |
| 8                 | 2504.602          | 14" GATE VALVE & BOX                   | 6                 | EACH     | \$20,000.00                            | \$120,000.00   | \$18,380.00                                     | \$110,280.00   |
| 9                 | 2503.602          | CONNECT TO EXISTING FORCEMAIN          | 3                 | EACH     | \$10,000.00                            | \$30,000.00    | \$8,500.00                                      | \$25,500.00    |
| 10                | 2573.501          | TEMPORARY EROSION AND SEDIMENT CONTROL | 1                 | LUMP SUM | \$8,000.00                             | \$8,000.00     | \$30,000.00                                     | \$30,000.00    |
| 11                | 2575.501          | SURFACE RESTORATION                    | 1                 | LUMP SUM | \$12,000.00                            | \$12,000.00    | \$50,000.00                                     | \$50,000.00    |
| TOTAL AMOUNT BID: |                   |                                        |                   |          |                                        | \$1,273,255.00 |                                                 | \$2,458,570.00 |

# Memorandum of Meeting

**Date of Meeting:** August 24, 2026

**Time:** 7:00 p.m.

**To:** Madelia City Council

**From:** Chris Fischer

**Subject:** Curb Cut Approval – 303 1st Street SE

A request has been submitted by Jenny Heckman for approval to widen the existing curb cut at 303 1st Street SE. The current curb cut is 13 feet wide, and the requested width is 23 feet.

Before final approval, masonry should clarify and confirm that an apron will be established as part of the work.

Council approval is requested, contingent upon clarification from masonry regarding the proposed apron.



## Zoning/Land Use Permit Application

18 Drew Ave NE  
PO Box 158  
Madelia, MN 56062  
507-642-3245

Permit No: \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Received By: \_\_\_\_\_

You will need to complete these 3 steps IF digging is required before your permit is approved:

- 1.) You must call in a Gopher One
- 2.) Once the Gopher has been done, you need to stake out the project.
- 3.) Complete the permit application and return to City Hall  
-The City and the Light Plant will then come out and inspect the staked out plan before signing off on the permit.

Project Address: 303 1st Street SE, Madelia  
Property Owner: Tenny Heckman  
Address: Same Phone: 507-848-3875

General Contractor: Armando Zamora License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_

Description of Project: 60 Ft white vinyl fence on north side -  
concrete for driveway, ~~cut~~ cut 23 ft wide (13 to 23)  
Replace apron.

Estimated Value: \_\_\_\_\_ Lot Size/Dimensions: \_\_\_\_\_

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Madelia Light & Power: \_\_\_\_\_

Minnesota Statute Chapter 216D requires that the EXCAVATOR must call **GOPHER STATE ONE-CALL** at 1-800-252-1166 at least 48 hours before beginning excavation. Hand digging is required when excavating within two feet of the markings.

### Fees - For Office Use Only

Land Use Permit Date Issued: \_\_\_\_\_  
Total Due: \_\_\_\_\_ Issued By: \_\_\_\_\_

Permit Number \_\_\_\_\_

PROPERTY OWNER WAIVER  
Minnesota State Contractor Licensing Requirements

*The purpose of this form is to have property owners acknowledge their responsibilities to the Minnesota State Building Code, to Zoning Ordinances, and to other applicable rules and regulations when they are acting as a general contractor in building projects.*

I understand that the State of Minnesota requires that all Residential Building Contractors, Remodelers, and Roofers obtain a State License unless they qualify for a specific exemption from the licensing requirements. By signing this waiver, I attest to the fact that I am building or improving my property by myself. I claim to be exempt from the State License requirements because I am not in the business of building on speculation or for resale and this is the first residential structure that I have built or improved in the past 24 months.

I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this property. Some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota Statute 326.92, Subdivision 1, and that I forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors that I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the State Building Code and/or any jurisdictional Ordinance in connection with the work performed on this property.

\_\_\_\_\_  
*Signature of Property Owner*

\_\_\_\_\_  
*Project Address*

\_\_\_\_\_  
*Date*

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of an individual contractor, call the Minnesota Department of Commerce, Enforcement Division, at 651-296-2594, or toll-free at 1-800-657-3602.

60 ft wide white vinyl fence



Jenny Heckman  
303 1st Street SE  
507-848-3875

Widen driveway  
currently 13 ft wide  
new - 23 ft wide  
take out 2 curbs & shunks  
(10 ft total)

# Memorandum of Meeting

**Date of Meeting:** August 24, 2026

**Time:** 7:00 p.m.

**To:** Madelia City Council

**From:** Chris Fischer

**Subject:** Curb Cut Approval – 710 Second Street SW

A request has been submitted by Ryan Tatro for approval to widen the existing curb cut at 710 Second St SW. The current curb cut is 9 feet wide, and the requested width is 24 feet.

Masonry has clarified and confirmed that an apron will be established as part of the work.

Council approval is requested.



## Zoning/Land Use Permit Application

18 Drew Ave NE  
PO Box 158  
Madelia, MN 56062  
507-642-3245

Permit No: \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Received By: \_\_\_\_\_

You will need to complete these 3 steps IF digging is required before your permit is approved:

- 1.) You must call in a Gopher One
- 2.) Once the Gopher has been done, you need to stake out the project.
- 3.) Complete the permit application and return to City Hall  
-The City and the Light Plant will then come out and inspect the staked out plan before signing off on the permit.

Project Address: 710 2nd St SW  
Property Owner: Ryan & Julie Tatro  
Address: 710 2nd St SW

Phone: (507) 621-1807

General Contractor: Sieve Construction

License Number: \_\_\_\_\_  
Phone: 507 227 3779

Description of Project: Widen driveway to double stall width.

Estimated Value: \$5500 Lot Size/Dimensions: 50x150

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: [Signature] Date: 8-18-26

Authorized Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Madelia Light & Power: \_\_\_\_\_

Minnesota Statute Chapter 216D requires that the EXCAVATOR must call **GOPHER STATE ONE-CALL** at 1-800-252-1166 at least 48 hours before beginning excavation. Hand digging is required when excavating within two feet of the markings.

### Fees - For Office Use Only

Land Use Permit Date Issued: \_\_\_\_\_  
Total Due: \_\_\_\_\_ Issued By: \_\_\_\_\_

# ZONING APPLICATION SKETCH

All sketches must be drawn to scale and contain the following information: North arrow, all abutting streets and alleys with names, dimensions of lots or lots, all existing buildings on lots, all existing utility lines and easements, proposed buildings, and distances from all property lines to existing or proposed buildings. Crosshatch all existing buildings. Label property lines.

