

**APPENDIX A**

City Of Madelia, MN  
Building Permit Fee Schedule 2024

**BUILDING PERMIT FEE SUMMARY (1994 UBC) VALUATION**

<b>Total Valuation</b>	<b>Fee</b>
\$1.00 to \$500.00	\$21.00
\$501.00 to \$2,000.00	\$21.00 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$62.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$349.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$574.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$887.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,887.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5012.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof

**SURCHARGE FEE SUMMARY (STATE OF MINNESOTA)**

<b>Total Valuation</b>	<b>Fee</b>
\$0 - \$1,000,000	Value x \$0.0005
\$1,000,001 - \$2,000,000	\$500 + (Value between \$1 and 2M x \$0.0004)
\$2,000,001 - \$3,000,000	\$900 + (Value between \$2 and 3M x \$0.0003)
\$3,000,001 - \$4,000,000	\$1,200 + (Value between \$3 and 4M x \$0.0002)
\$4,000,001 - \$5,000,000	\$1,400 + (Value between \$4 and 5M x \$0.0001)
\$5,000,001 and up	\$1,500 + (Value over 5M x \$0.00005)

**Plan Review Summary**

65% of Permit Fee (Commercial Permits)  
35% of Permit Fee (Residential Permits)  
65% of Permit Fee + 25% of Permit Fee; Each Subsequent Similar Plan (Master Plan with Similar Plans)  
25% of Permit Fee, After State Approval (State Permits)

**Total Permit Fee**

Building Permit + Surcharge + Plan Review Fee = Total Permit Fee

**APPENDIX B**

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**RESIDENTIAL FEES**  
(FOR MAINTENANCE-BASED PERMITS AND FLAT FEES)

Definition of residential: IRC-1 Single Family Dwelling: Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or occupied for living purposes. IRC-2 Two-family dwelling: Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or occupied for living purposes. IRC-3 Townhouse: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extended from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. IRC-4 Accessory Structure: A structure not greater than 3000 square feet in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.

**Maintenance Permit Fees**

- Re-Roof: \$65.00 see handout for when building permit is required
- Re-Side \$65.00 see handout for when building permit is required
- Re-Window \$65.00 replacement of same size windows. Not to include new installation or alterations to egress windows
- Re-Door \$65.00 replacement of same-size exterior doors
- Garage Door \$65.00 replacement of same size overhead door

**Zoning Permit Fees**

- Shed (under 200 sq. ft.): \$75.00 no state surcharge
- Fences (under 7' in height.): \$75.00 and no state surcharge  
*Fences over 7' in height, and retaining walls over 4' in height will require a building permit.*
- Driveways \$75.00 and no state surcharge
- Patio, alternate hard surface \$75.00 and no state surcharge

**Plumbing Permit Fees**

- New Fixtures \$75.00 Minimum, \$10 Per Fixture After 8 Fixtures  
*This permit is specific to new fixtures and replacement of existing fixtures for a like fixtures. Examples include toilet, faucets, exterior hose bibb maintenance.*
- Lawn Irrigation Systems: \$65.00

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### City Of Madelia, MN Building Permit Fee Schedule 2024

#### Mechanical Permit Fees

- New mechanical appliances: \$65.00  
*This permit is specific to new appliance units and replacement of existing appliance such as a water heater, fire-place insert or furnace and air-conditioner change-out. Installation or alterations of existing duct systems or venting with replacement of existing equipment will require a value-based building permit.*
- Gas line with mechanical permit: \$12.50 per line
- Gas line without mechanical permit: \$65.00
- Fireplace masonry: Based on value of project

#### OTHER BUILDING PERMIT FEES

(MOVED BUILDINGS, DEMOLITION, AND RELATED BUILDING PERMIT FEES)

#### Moved Building Fees

- Manufactured Home Installation: \$250.00  
*This permit is specific to the installation of a manufactured home into the jurisdiction in accordance with Minnesota Rules 1350. Additional permits such as mechanical, plumbing, and gas lines may apply.*
- Moved-in single family home: \$250.00
- Moved-in accessory structure: \$65.00
- Plumbing Connection Fee: \$65.00
- Mechanical Connection Fee: \$65.00

#### Other Inspection Related Fees

- Re-inspection Fee: \$65.00 each  
*A re-inspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. on valuation based building permits this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such reinspection or re-inspection. Re-inspection fees shall also be assessed when: 1) the address of the job site is not posted, 2) the approved plans are not readily available for the inspector, 3) full access to the site is not provided for the inspector, 4) the inspector is not met by the responsible individual, (no show) 5) on residential maintenance based permits where corrections are required to be inspected and deviations from the approved plans occur without prior approval by the building official. reinspection fees are due on or before the reinspection is to be rendered. payment shall be made payable to the municipality.*
- Inspections outside of normal hours: \$68.00/hour

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**Other Inspection Related Fees**

- Additional Plan Review: \$68.00/ hour  
*Specific to new changes, additions, alteration or revisions to an approved plan.*
- Investigation Fee: \$68.00/hour  
*Specific to initiating work without a permit or work completed outside the scope of an approved plan or permit.*
- Permit Renewal: 50% of original permit fee  
*Renewal must occur within 180 days of expiration of original approved permit with no changes to the proposed work or plan. A new permit number may apply.*
- Change of Use, Occupancy: \$100.00
- Change of Use, State Licensed Facility \$100.00
- Temporary Certificate of Occupancy: \$1,000.00  
*Temporary certificate of occupancy scenarios may require the use of an escrow account and additional municipal administration costs Determination for this fee shall be made by the Building Official in consultation with municipal administration.*

**REFUND OF BUILDING PERMIT AND PLAN REVIEW FEES**

**Refund Of Fees**

- Plan Review: 100%  
*If plan review of a submitted project has not been initiated.*
- Plan Review: 50%  
*If plan review of a submitted project has been initiated but not completed in entirety.*
- Plan Review: 0%  
*If plan review of a submitted project has been initiated and completed in entirety.*
- Permit Fee: 75%  
*If work for a submitted project has been permitted and no work has been initiated within 6 month of permit issuance by the municipality.*
- Maintenance Based Permits: 0%  
*Maintenance based permit do not include a refund after processing of application and issuance of a building permit.*